Basics of Management and Organizations (5 ECTS)

Content

- **Management and leadership** (The development of leadership thinking and leadership theory, the key concepts of management leading culture, innovation and change
- **Organisations and organisational behaviour** (Organisational structure, organisational culture, organisational life)
- **Human resource management** (Human resource management, leading individuals, teams and groups, motivation and coaching)
- **Strategic thinking and strategic tools** (The development of strategic thinking and strategy, strategic tools, strategic management in a global environment

Prerequisites and other material or equipment

There are no prerequisites.

Please note that the completion of the course takes place on the DigiCampus learning platform. Login instructions to the platform will be provided to the students who have registered for the course via email.

Learning objectives

Upon successful completion of the course, the student will be able to:

- name the key concepts and theories in the areas of organisation, management and leadership
- name the key concepts and evaluate the functions of human resource management
- understand the major tools of strategic management
- understand business in the network of global interactions
- apply theory on practical leadership and management situations.

Course assignments, working methods and literature

Course assignments consist of individual assignments and an electronic exam.

The first weekly assignment, however, must be returned by 9 February 2027 so that you can continue with the course. After this, the deadline for the weekly assignments is flexible; students can submit them at their convenience. The individual assignments are compiled into a portfolio which must be returned by 30 March 2027. In addition, peer evaluations must be completed and returned by 6 April 2027. The deadlines for portfolio and peer evaluation submissions are not negotiable.

The exam is open for a period of eight days (30.3–6.4.2027) during which, it can be taken at a time of the student's choice. The resits are available between 12 April 2027 and 3 May 2027.

Literature: Robbins, Stephen P. – Judge, Timothy A. – Campbell, Timothy T. (2017) *Organizational Behavior*. 2nd edition. Pearson or
Robbins, Stephen P. – Judge, Timothy A. (2021) *Essentials of Organizational Behavior*. Global edition. Pearson.

The course instructors may ask students to read additional literature (e.g. articles). The details of additional readings are indicated in the course program.

Workload

Course workload (134 hours) consists of:

- watching video material: 10 hours
- individual assignments and exam: 60 hours
- literature (268 pages): 64 hours

Evaluation

Students are graded on a scale from 1 to 5. The grade comprises an exam and individual assignments.

Language

The course material and assignments are in English. The individual assignments may be completed in Finnish if a student wishes to do so.

Number of participants and registration for the course

There are no restrictions for the number of students admitted. **Proper registration for the course at the home university is obligatory and required for gaining credit. Late registrations will not be accepted.**

Transfer of student information

LITO courses are organised in co-operation with multiple universities. To receive credits for the courses, students must be granted the right to attend the courses for which they have registered from the host university. To grant the right to attend a course (or courses), the home university will transfer personal student information to the host university responsible for organising the course. The data to be transferred includes the student's surname, first name, possible middle name(s), gender, mother tongue, nationality, e-mail address, personal identification number and home university. If a student does not have a Finnish personal identification number, their date of birth and student ID (oid) will be transferred. Data classified as secret will not be transferred. Receiving credit for the course(s) is not possible without transferring personal student information.

LITO Data Protection Notification is available at www.lito.fi.

Further information

University of Jyväskylä organises the course in the academic year 2026–2027.

The latest information about the course is updated and published at www.lito.fi.